

**MINUTES** of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.00 pm on 9 June 2016 at Council Chamber, County Hall, Kingston upon Thames, KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 8 September 2016.

**Elected Members:**

- \* Mrs Helyn Clack (Co-Chairman)
- \* Dr Andy Brooks  
Councillor John Kingsbury
- \* Mrs Clare Curran
- \* Dr Elango Vijaykumar
- \* Dr Charlotte Canniff
- \* Dr David Eyre-Brook  
Julie Fisher
- \* Dr Claire Fuller
- \* Dr Andy Whitfield  
Mr Mel Few
- \* Peter Gordon
- \* Nicholas Ephgrave
- \* Helen Atkinson  
John Jory

\*= In attendance

**Substitutes:**

Nicola Airey

**1/16 APOLOGIES FOR ABSENCE [Item 1]**

Apologies have been received from Helyn Clack, Andy Brooks, John Jory and Nick Ephgrave.

Nicola Airey is acting as substitute for Andy Brooks.

**2/16 MINUTES OF PREVIOUS MEETING 7 APRIL 2016: [Item 2]**

The minutes were approved as a true record of the meeting.

**3/16 DECLARATIONS OF INTEREST [Item 3]**

There were none.

**4/16 QUESTIONS AND PETITIONS [Item 4]**

**a MEMBERS' QUESTIONS [Item 4a]**

There were none.

**b PUBLIC QUESTIONS [Item 4b]**

**Key points raised during the discussion:**

1. A question was asked by a member of the public and a written response was tabled at the meeting. The question and response are attached to these minutes as annex 1.
2. The Co-chair of the Health and Wellbeing Board provided an introduction to the question response and highlighted that it had not been possible to elicit a response from all of the organisations represented on the Board and that instead a decision had been taken to request a response from Guildford and Waverley Clinical Commissioning Group (CCG) and Surrey County Council (SCC).
3. The member of the public asked the following supplementary question. It was agreed that a written response would be provided after the meeting.

**c PETITIONS [Item 4c]**

There were none.

**5/16 BOARD BUSINESS [Item 5]**

**Witnesses:**

Andrew Baird, Regulatory Committee Manager, Surrey County Council

**Key points raised during the discussion:**

1. The Regulatory Committee Manager informed the Board that the refreshed Joint Health and Wellbeing Strategy Refresh had been circulated to Members in advance of the meeting and requested that the Board provide feedback on the refreshed strategy
2. The Regulatory Committee Manager asked members to decide on whether or not the Health and Wellbeing Board should adopt a policy of declining to sign organisational charters or similar documents. The Board agreed that the Health and Wellbeing Board would not sign charters or any similar documents.

**8/16 FORWARD PLAN [Item 6]**

**Witnesses:**

Andrew Baird, Regulatory Committee Manager, Surrey County Council

**Key points raised during the discussion:**

1. The Regulatory Committee Manager reminded the Board to send any suggestions for addition to the 2017 Forward Plan to the Committee Assistant by 1 July 2016.
2. The Board agreed to consider Sustainability and Transformation Plans (STPs) at its meeting on 10 December.

**Actions/further information to be provided**

1. To consider the Sustainability and Transformation Plans (STPs) at the Health and Wellbeing Board meeting on 10 December 2016.

#### **7/16 ACTION REVIEW [Item 7]**

##### **Witnesses:**

None.

##### **Key points raised during the discussion:**

1. A question was asked by a member of the public on how the public could be more involved with the Health and Wellbeing Board's Communications Sub-Group. The Board agreed that consideration should be given to how the Communications Sub-Group could be more engaging with the public.
2. The Board agreed that that they were satisfied with the progress being made on actions detailed in the actions tracker

##### **Actions/further information to be provided:**

1. Health and Wellbeing Communications Sub-Group to consider how it can engage the public and stakeholders more fully in the work that it does.

##### **RESOLVED:**

1. The Board agreed to note and agree the actions tracker.

#### **8/16 CASE STUDY - MENTAL HEALTH PEER SUPPORT [Item 8]**

##### **Witnesses:**

Colette Lane, Surrey & Borders Partnership Trust  
Maddy Smith, Richmond Fellowship

##### **Key points raised during the discussion:**

1. The Case Study was presented collaboratively by Peer Support Workers from Surrey & Borders Partnership Trust and the Richmond Fellowship. The Board were informed that peer support had proven to be an effective way of improving outcomes for those suffering from mental health problems by harnessing the power of shared experiences. Research was being undertaken by St George's, University of London to fully explore the effectiveness of peer support in comparison to other forms of mental health support. Members requested that the outcomes be circulated to the Board once the research project had been completed. Members were given details of the requirements and responsibilities of the peer support worker role. The witnesses explained that service users are entitled to ten sessions with a Peer Support Worker and went on to detail the significant

amount of work that is put into supporting and aiding those suffering from mental health problems.

2. Members were given details of the process by which mental health service users can become peer support workers and were informed that the Richmond Fellowship were developing a formal qualification for training Peer Support Workers. It was highlighted that becoming a Peer Support Worker can also be effective in helping those suffering from mental health problems.

**Actions/further information to be provided:**

1. To circulate research on Peer Support Working with mental health patients once it comes available later this year.

**9/16 EMOTIONAL WELLBEING AND MENTAL HEALTH PRIORITY STATUS UPDATE [Item 9]**

Charlotte Canniff arrived at the meeting at 13:35pm

**Witnesses:**

Diane Woods, Associate Director for Mental Health/Learning Disabilities/Collaborative Commissions, North East Hants and Farnham CCG  
Janine Sanderson, Mental Health Senior Commissioning Manager, North East Hants and Farnham CCG

Liz Uliasz, Deputy Director Adult Social Care, Surrey County Council  
Jane Bremner, Senior Commissioning Manager, Surrey County Council

**Key points raised during the discussion:**

1. The item was introduced by the Associate Director for Mental Health/Learning Disabilities/Collaborative Commissions who highlighted the achievements made against the Emotional Wellbeing and Mental Health Priority. Details were also provided regarding the challenges that have been faced in relation to improving emotional wellbeing and mental health and informed members how organisations represented on the Board contribute to improving outcomes against key performance indicators for the priority. The Officers concluded by advising Members of future plans for the Emotional Wellbeing and Mental Health Priority Status which included a primary care focus, integrated care approach and an accommodation pathway for people struggling with mental health problems and substance misuse.
2. The Board discussed potential changes in the commissioning of mental health services as a result of Sustainability and Transformation Plans (STPs) which will require health and social care services to be commissioned with a more regional focus. Members stated that the benefits achieved by commissioning mental health services at a countywide level and the strides which have been made through the Mental Health Crisis Concordat should not be lost as a result of potential changes to commissioning through the STPs.

3. The Board highlighted the success that had been made in delivering the aims of the Emotional Wellbeing and Mental Health priority as enshrined in the Joint Health and Wellbeing Strategy and how it has shown sustained and continued improvement against performance indicators. Members drew attention to the progress that had been made through the Mental Health Crisis Concordat which had reduced the number of people detained in police custody under a section 136 order to under 3% from a high of 20% when the Health and Wellbeing Board was first established.
4. The Board sought assurances that Surrey and Borders Partnership Trust (SABP) had taken steps to guard against the type of shortfalls which had contributed to serious failings at Southern Health. Members were informed that SABP operated strict governance arrangements had been put in place to prevent such failings taking place in the delivery of mental health services in. Actions plans had also been adopted and were reviewed regularly at quality assurance meetings.
5. Healthwatch Surrey's representative on the Board provided a detailed outline of how service users viewed mental health services in Surrey. Evidence from Healthwatch's database indicated that there was a mixed reaction among consumers to mental health services with some elements of the service identified as being better than others. The Board was told that residents viewed mental health as a high priority with a particular concern in relation to the availability of services for young people. Members were advised that Healthwatch had identified seven key themes in the delivery of mental health services which should be considered by SABP.
6. Members drew attention to the accessibility of mental health services for children and young people as the Board felt these could be promoted more widely to ensure that young people suffering from mental health problems are aware of what support they can receive. The Board discussed the new Children and Adolescence Mental Health Service (CAHMS) was delivering improvements in the accessibility and availability of services and that the expectation is that these would become more pronounced as the new CAMHS became embedded throughout Surrey.

**Actions/further information to be provided:**

None.

**RESOLVED:**

1. It was agreed that the Health and Wellbeing Board note the progress achieved against delivery of the Surrey and NE Hants Emotional Wellbeing and Mental Health Strategy actions. The Board also agreed to support in identified challenges, namely that

members of the Board ensured that mental health is embedded in their organisations strategic approaches.

## **10/16 SURREY FOOTPRINT DIGITAL ROADMAP STATUS UPDATE [Item 10]**

### **Witness:**

Kat Stolworthy, Platform Manager, Surrey County Council

### **Key points raised during the discussion:**

1. The item was introduced by the Platform Manager who provided an update on the progress of Surrey's Local Digital Roadmap. The Board was informed that NHS England had recently published guidance stating that Health and Wellbeing Board sign off was not required for local digital roadmaps and so the recommendation asking that approval for the roadmap to be delegated to the IM&T Programme Director in consultation with the Health and Wellbeing Board Co-Chairs was no longer relevant. Assurances were given however the Board would still receive updates on the progress of the Digital Roadmap. Furthermore, officers working on the Digital Roadmap were working closely with Healthwatch on the public engagement element of the roadmap by sharing information and taking advantage of the opportunities that Healthwatch provides for working with service users.
2. The Board was informed that consideration would continue to be given to different programs of care and to finding diverse ways of using technology to improve services.
3. Members suggested that some of the plans detailed in the roadmap appeared to quite ambitious and asked the Platform Manager if they are genuinely achievable. The Platform Manager stated that a digital maturity assessment had been carried out of in each organisations affiliated with the roadmap which confirmed that some would be able to meet their targets whilst others would need support.
4. The Board was concern that the Board was very NHS focused and requested that the next update that the Board receives on the digital roadmap should include more detail on the work being done with Adult Social Care.
5. A member of the public asked whether the aspiration contained within the digital roadmap to go paperless would put Surrey in breach of the Care Act by reducing accessibility for those who don't have access to a computer. The Board stated that this would not contravene the Care Act as it was a roadmap for how health and social care organisations in Surrey would integrate their digital systems rather than changing how they would interact with service users and residents who would still be able to access paper versions of their records.

### **Actions/further information to be provided:**

None.

**RESOLVED:** that;

1. The Health and Wellbeing Board agreed to approve the summary Local Digital Roadmap; and
2. To receive the final Local Digital Roadmap for comment ahead of submission and that authority to approve the Local Digital Roadmap be delegated to the IM&T Programme Director in consultation with the Co-Chairs of the Board.

#### **11/16 PHARMACEUTICAL NEEDS ASSESSMENT: SUPPLEMENTARY STATEMENT AND UPDATE [Item 11]**

**Witnesses:**

Julie George, Public Health Consultant, Surrey County Council

**Key points raised during the discussion:**

1. The Public Health Consultant introduced the item and provided an update on the work of the Pharmaceutical Needs Assessment (PNA) Steering Group since the last update to the Health and Wellbeing Board. Details were further provided on how the Steering Group manages the PNA on behalf of the Board as well as information on the organisations that are represented on the Steering Group.
2. The Public Health Consultant requested approval for the addition of a supplementary statement to the 2015 Pharmaceutical Needs Assessment which was agreed. The Board were informed that it was a statutory requirement of the Health and Wellbeing Board to sign off any PNA supplementary statements.
3. The Board asked what would be the future dynamic between general practice and pharmacies to which the Public Health Consultant responded that consideration would be given to describing the health needs pharmacies could meet in the revised PNA due by March 2018

**Actions/further information to be provided:**

None.

**Resolved:** that;

1. The Health and Wellbeing agreed to approve the supplementary statement to the 2015 Pharmaceutical Needs Assessment and,
2. to note the plan to produce a full review of the Pharmaceutical Needs Assessment by April 2018; and
3. to receive an update on work being done for the 2018 Pharmaceutical Needs Assessment Revision at its meeting on 8 June 2017

#### **12/16 PUBLIC ENGAGEMENT SESSION [Item 12]**

No additional questions were asked under this item.

**13/16 DATE OF NEXT MEETING [Item 13]**

The next public meeting will be held on 8 September 2016.

Meeting ended at: 2.40 pm

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**Chairman**